

Meadowlands Gymnastics Academy Policies

2016/2017

General Policies:

1. Meadowlands Gymnastics Academy reserves the right to terminate any membership at anytime, especially if there is a disturbance to the program and the facility.
2. Classes are continuous from September to June. Summer classes are offered in July & August but will run on a modified schedule. Summer camp is also offered in July & August!
3. Students are guaranteed their space in class from September to June given payments are made by the first day of each new session.
4. In the event a student drops from a session, please notify MGA at least one week before the new session begins.
5. **Parents are not permitted inside the gym!** If a student needs to leave class early, our office staff would be more than happy to assist you!
6. Tiny Town Program (Parent and Tot)—One(1) parent only permitted inside the gym with each student for safety reasons please!
7. MGA sends all notifications via email. Please keep a current email on file!

Dress Code:

1. Girls: leotard, no tights or socks, or jewelry. Long hair must be pulled back, Boys : shorts and a t-shirt. No socks please! Tumblers: form fitted shirts and shorts. No socks or shoes!
4. Adults participating in Tiny Town should wear comfortable clothing!

Refunds/Credits/Cancellations:

1. All credits issued must be used within 6 months of the date it was issued.
2. A session credit for remaining classes may be given for an injury or medical condition supported by a doctor's note. A clearance note must be submitted to the office prior to students return.
3. A refund may be given for remaining classes if a student has participated in no more than the first class of the session and changes his/her mind
4. Refunds will NOT be given if a student has received a free trial and signs up for the session.
5. Refunds/Credits will not be given for missed classes or if a student is dropped midway through the session.

Fees:

1. All registration fees are non-refundable/non-transferrable.
2. Payments are due by the first day of each new session. Failure to make a timely payment may result in a \$25 late fee.
3. A \$30 fee will be charged for all returned checks.

Free Trials Policies: **One Free Trial per new student, based on availability.*

1. Free trials are for new students only and must be scheduled in advance.
2. A trial class may only be rescheduled once.
3. A parent or guardian is required to complete a registration form BEFORE a free trial is taken.
4. Once a free trial is taken, you will be given 24 hours to sign up for the class before it is released.

Make-up Policies:

1. As a courtesy, students are allowed up to 2 make up classes per session based on availability. Make-ups must be scheduled within 1 week of missed class with the front desk.
2. Please call us if your child will be absent.
3. Make-up classes are limited, therefore scheduled make-ups that are not cancelled at least 5 hours prior to scheduled time will be counted as completed. Thank you for your understanding.
4. Make-up classes must be completed within the same session that they are missed & **CANNOT** be carried over, with the exception of missing the last class of the session.
5. If a student drops out of the program, make up classes are forfeited.